Six-Month Action Plan

A comprehensive roadmap for implementing AI literacy initiatives in low/no income communities.

Month 1: Foundation Building

Key Activities

• **Establish Project Infrastructure**: Create management structures, communication systems, and operational protocols

• **Form Community Advisory Boards**: Recruit diverse stakeholders from target communities to guide implementation

• **Conduct Needs Assessments**: Gather detailed data on specific community needs and existing resources

• **Develop Strategic Partnerships**: Establish formal relationships with key institutions and organizations

• **Secure Physical Locations**: Identify and prepare spaces for initial AI literacy activities

• **Recruit Core Team**: Hire and onboard essential staff with emphasis on community representation

Milestones

• Advisory boards established in 5 priority communities
• Comprehensive needs assessment reports completed for each target area
• 10+ formal partnership agreements signed
• Core team of 15-20 staff hired and onboarded
• Initial implementation plan approved by stakeholders

Month 2: Capacity Building and Resource Development

Key Activities

• **Train Community Facilitators**: Develop and implement training program for local AI literacy facilitators
• **Create Foundational Resources**: Develop core AI literacy materials tailored to community contexts
• **Establish Access Points**: Set up physical and digital access points for AI literacy resources

- **Develop Evaluation Framework**: Create comprehensive metrics and data collection systems
- **Launch Pilot Activities**: Implement initial small-scale programs to test approaches
- **Begin Community Outreach**: Initiate awareness campaigns and recruitment efforts

Milestones

- 50+ community facilitators trained across priority areas
- Core set of AI literacy resources developed and tested
- 15+ access points established and operational
- Evaluation framework implemented with baseline data collected
- 5-10 pilot programs launched with 100+ initial participants

Month 3: Program Expansion and Deepening Engagement

Key Activities

- **Expand Program Offerings**: Scale successful pilot programs and introduce new formats

- **Activate Secondary Channels**: Engage additional distribution channels for AI literacy resources
- **Develop Community Leadership**: Identify and support emerging community AI champions
- **Enhance Resource Depth**: Create more specialized and advanced AI literacy materials
- **Implement Feedback Systems**: Establish mechanisms for continuous community input
- **Launch Mobile Initiatives**: Begin mobile outreach to communities distant from fixed centers

Milestones

- Program participation expanded to 500+ community members
- 25+ community AI champions identified and supported
- 10+ new specialized resource sets developed
- 5+ mobile initiatives launched reaching 15+ remote communities
- First round of program refinements implemented based on feedback

Month 4: Deepening Impact and Building Sustainability

Key Activities

• **Scale Successful Approaches**: Identify and expand highest-impact programs
• **Enhance Comprehensive Resources**: Develop complete AI literacy curriculum pathways
• **Strengthen Partnerships**: Deepen institutional relationships and secure additional support
• **Conduct Mid-Point Evaluation**: Assess progress and impact of initial implementation
• **Develop Sustainability Plans**: Create strategies for long-term program sustainability
• **Launch Advanced Programs**: Implement next-level AI literacy initiatives for early adopters

Milestones

• Program participation expanded to 1,000+ community members
• Complete AI literacy curriculum pathways developed
• Mid-point evaluation completed with documented impact metrics
• Draft sustainability plans created for all program components
• 5+ advanced AI literacy programs launched

Month 5: Integration and Systems Change

Key Activities

• **Integrate into Existing Institutions**: Embed AI literacy into schools, libraries, and community centers
• **Develop Policy Recommendations**: Create policy frameworks to support AI literacy
• **Organize Community Showcases**: Host events highlighting community AI literacy achievements
• **Facilitate Cross-Community Learning**: Create mechanisms for sharing best practices
• **Engage Additional Stakeholders**: Expand network of supporters and partners
• **Document Implementation Models**: Create detailed guides for program replication

Milestones

• AI literacy components integrated into 25+ existing institutions
• Policy recommendation document completed and distributed to key stakeholders
• 10+ community showcase events held with 500+ attendees
• Cross-community learning network established with regular exchanges

• Implementation models documented for all major program components

Month 6: Sustainability and Expansion Planning

Key Activities

• **Implement Sustainability Plans**: Activate strategies for long-term program sustainability
• **Develop Community Ownership**: Transfer leadership to community stakeholders
• **Create Expansion Strategy**: Develop plans for expanding to additional communities
• **Conduct Comprehensive Evaluation**: Complete full assessment of six-month implementation
• **Secure Long-Term Funding**: Identify and secure resources for continued operations
• **Establish Governance Structure**: Create permanent oversight and management systems

Milestones

• Sustainability plans implemented for all program components

- Community leadership transitioned for 50%+ of program elements
- Expansion strategy completed with implementation timeline
- Comprehensive evaluation report completed with impact metrics
- Long-term funding secured for core program components
- Permanent governance structure established and operational

Success Metrics

The following metrics will be used to evaluate the success of the AI literacy initiative:

Participation Metrics

- Number of community members engaged
- Demographic diversity of participants
- Retention and completion rates
- Geographic coverage within target areas
- Engagement across different program formats

Learning Outcomes

- AI literacy knowledge assessment scores
- Practical skills demonstration
- Critical evaluation abilities
- Confidence in using AI tools
- Application of AI literacy in daily life

Community Impact

- Economic outcomes (job placement, wage increases)
- Educational advancement
- Community-initiated AI projects
- Digital access improvements
- Policy and systems changes

Program Quality

- Participant satisfaction ratings
- Resource quality assessments
- Implementation fidelity
- Adaptability to local contexts
- Cost-effectiveness of delivery models

About

This initiative addresses the urgent national priority of bridging the AI literacy gap in America's low and no-income communities.

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